**Accomplishments**

**Employee Feedback Session Agenda**

Employee Engagement Survey

Administered [Date]

**FACILITATED BY:**

**DATE:**

**TIME:**

**PLACE:**

**1. Opening Comments**

* xxxxxxx
* xxxxxxx
* xxxxxxx
* xxxxxxx

**2. Management Action Plans**

**(Use list from earlier Employee Feedback Session Agenda)**

* xxxxxxx
* xxxxxxx
* xxxxxxx
* xxxxxxx

**3. Accomplishments**

* xxxxxxx
* xxxxxxx
* xxxxxxx
* xxxxxxx

**4. Closing Comments**

* xxxxxxx
* xxxxxxx
* xxxxxxx
* xxxxxxx