

2025 Courses Pre-Approved for HRCI Credit and SHRM PDCs

Course Title	HRCI Business (Strategic) Credit Hours	HRCI HR (General) Credit Hours	SHRM Professional Development Credits (PDCs)
ADA Fundamentals for HR Professionals		6.5	6.5
Be Like Jiminy: Why HR Should be the Conscience of The Organization (Recorded Webinar)	1.0		1.0
Building Trust and Relationships - PLX+ 1		7.0	7.0
Business Writing for Impact: How to Write So People Will Read		7.0	7.0
Career Conversations for Managers		7.0	7.0
Coaching Certificate		14.0	14.0
Coaching for Development: Integrated Approach for Managers		7.0	7.0
Coaching With Confidence - FL 5		7.0	7.0
Communicating Assertively		3.25	3.25
Communicating Clearly for Results - PLX+ 2		7.0	7.0
Communication Skills - FL 2		7.0	7.0
Conducting Workplace Investigations for HR Professionals		7.0	7.0
Creating Collaboration and Effective Teams - PLX+ 5		7.0	7.0
Diplomacy and Tact		7.0	7.0
Diversity & Inclusion Conversations at Work: Step Out or Lean In? (Webinar)		1.0	1.0
Drug and Alcohol Awareness for Supervisors		1.0	1.0
Effective Interviewing and Hiring: Hire the Right Person in the Right Ways – EHR 3		3.25	3.25
Effective Training Techniques - FL 3		7.0	7.0
Emotionally Intelligent Leader		6.5	6.5
Enhance Your Critical Thinking Skills		3.25	3.25
Enhance Your Project Management Skills		7.5	7.5
Finance and Accounting for the Nonfinancial Leader	2.75		2.75
FMLA Essentials for Leave Administrators		6.5	6.5
Prework for FMLA Essentials: FMLA Made Simple eLearning		0.5	0.5
Post-work for FMLA Essentials: State Leave Laws Videos		1.5	1.5



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Fostering Culture and Motivation for Engagement – PLX+ 3		7.0	7.0
Foundations of Diversity, Equity, Inclusion, and Belonging		3.25	3.25
HR and Employment Law Essentials - EHR 1		9.75	9.75
HR Overview: Foundations for HR Administration		8.25	8.25
HR's Role in Performance Management and Documentation - EHR 2		3.25	3.25
Increasing Your Influence		3.25	3.25
Interviewing Do's and Don'ts (Webinar)		1.0	1.0
Interviewing: Techniques for Hiring Top Talent		3.25	3.25
Leading and Thriving Through Change - PLX+ 6		7.0	7.0
Managing Talent for Performance - PLX+ 4		7.0	7.0
Mastering Challenging Conversations to Resolve Conflict		3.25	3.25
Metrics Calculations (Webinar)		1.0	1.0
Motivation and Trust Building - FL 1		7.0	7.0
Navigating Conflict - PLX+ 2		7.0	7.0
Navigating Progressive Discipline and Termination		7.0	7.0
Negotiation Skills: Producing Win/Win Outcomes		7.0	7.0
Onboarding: Creating a Program that Works		3.25	3.25
Presentation Skills		7.0	7.0
Problem Solving to Improve Work Processes		3.25	3.25
Project Management: The Human and Technical View		14.0	14.0
Recruiting: Social Media and Branding to Create Candidate Connections		3.25	3.25
Recruiting: Strategies and Actions to Find Top Talent		3.25	3.25
Resolving Conflict and Handling Difficult People Problems - FL 4		7.0	7.0
Setting Expectations and Coaching for Success - PLX+ 4		7.0	7.0
Strategic Planning Essentials: Understanding the Process and Execution of Your Future Plans	3.25		3.25
Supervision Fundamentals		21.0	21.0



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Supervisor and the Law		6.5	6.5
Surviving as a New Leader: Making the Transition		7.0	7.0
Total Rewards: Benefits Basics - EHR 5		3.25	3.25
Total Rewards: Compensation Basics - EHR 4		3.25	3.25
Unlock the Power of DiSC®		3.25	3.25
Workers' Compensation Essentials for WI Employers		3.25	3.25